



Location: 1130 N Eglin Pkwy, Shalimar, FL 32579

Date: 4.26.2024

Time: 8:00 a.m.

Board Approved: 8.23.24

# Coalition Board Meeting Minutes

## **Board Members Present:**

Beth Brant, Private Sector - Gubernatorial Appointee, Poly, Inc.-Chair  
Don Edwards, Private Sector - Renasant Bank, Vice-Chair  
Shea Boykin, Private Sector - Okaloosa County Teachers Federal Credit Union, Secretary  
Ray Sansom, Private Sector - Radar Group, Treasurer  
Amanda Colwell, Okaloosa County Health Department Assistant Director  
Kristen Murdy, Representative of private for-profit childcare providers - Director of Operations  
Melissa Sidoti, DCF Services Regional Administrator Delegate (Via Zoom)  
Michele Burns, CareerSource Okaloosa Walton  
Amanda Negron, Private Sector - HSU Foundation  
Pam Jones, School District of Walton County Superintendent's Appointee (Via Zoom)  
Shawn Nickel, NWF Health Network (Via Zoom)  
Caroline Durkee, Walton County Commissioner's Appointee (Via Zoom)  
Kathy Curry, Representative of faith-based childcare providers - Director

## **Board Members Absent:**

Caroline FitzGerald, Private Sector - Gubernatorial Appointee  
Kim Gillis, Walton County Head Start Director  
Bambi Sealy, DCF District Administrator Appointee

## **Coalition Staff Present :**

Dana Hodges, CEO  
Sondra Moffit, CFO (Via Zoom)  
Angie Strumeyer, COO  
Deanna Hernandez, Executive Administrator  
Lori Monson, Compliance Manager  
Tawanda Brown, Education Manager

## **Public Present :**

Ebony Scarboro

## **Quorum:**

- Quorum established 7:55 a.m.
- I. Call to order – Beth Brant, Chair  
Beth Brant called the meeting to order at 8:02 a.m.
- II. Agenda
  - a. Motion to Approve the agenda.

Motion Result: Approved agenda as presented - Unanimous.

Motion - Don Edwards

Second - Amanda Negron

b. Minutes Coalition Board Meeting, December 8, 2023

Motion Result: Approved December 8 , 2023, Meeting Minutes as presented -  
Unanimous.  
Motion - Ray Sansom  
Second - Don Edwards

c. Minutes Program Committee Meeting, December 14, 2023

Motion Result: Approved December 14, 2023, Meeting Minutes as presented -  
Unanimous.  
Motion - Ray Sansom  
Second - Kathy Curry

d. Minutes Program Committee Meeting, March 14, 2024

Motion Result: Approved March 14, 2024, Meeting Minutes as presented -  
Unanimous.  
Motion - Don Edwards  
Second - Amanda Negron

e. Minutes Executive Committee Meeting, March 29, 2024

Motion Result: Approved March 29, 2024, Meeting Minutes as presented -  
Unanimous.  
Motion - Don Edwards  
Second - Ray Sansom

f. Summary of Executed Contracts

Sondra provides an update on the contract renewals.

g. Status of Agency & Monitoring

Sondra gives a brief update on the upcoming audits and monitorings stating that there is nothing currently in process.

III. Treasurer's Report

a. Quarterly Financial Report\*

i. Financial Dashboard

Sondra states that we are 67% into the program year and hitting all School Readiness goals.

ii. Statement of Activities

Sondra points out that we will be requesting to de-obligate \$1.4 million.

iii. Statement of Financial Position

Sondra advised the Board that the amount of money we have in the bank is higher than last year due to the ARPA funds that will be expended over the next few months.

b. Local SR Match Report

Sondra explains that while we raised \$78k in match funds, the State only awarded us \$71k, so we will need to re-align the funds.

Motion Result: Approved Treasurer's Report as presented - Unanimous.

Motion - Ray Sansom

Second - Don Edwards

IV. New Business

a. COOP\*

Dana talks about the plan and the updates.

Motion Result: Approved COOP as presented -Unanimous.

Motion - Kathy Curry

Second - Don Edwards

b. RFP's

Sondra discusses each RFP and Dana explains the purpose of the books being purchased.

Motion Result: Approved RFPs for books as presented -Unanimous.

Motion - Kristen Murdy

Second - Ray Sansom

Dana provides a brief description of the transition to Kindergarten kits and states the intention is to allow parents to take an active role in their children's learning while preparing them for kindergarten and encouraging a positive approach towards learning.

Motion Result: Approved RFPs for Transition to Kindergarten kits as presented - Unanimous.

Motion - Amanda Negrón

Second - Kristen Murdy

Dana advises that the Transition to VPK kits are intended to provide children ages 3- to 5-year-olds who will attend VPK in the 2024-25 school year with a high-quality educational Summer Learning Kit focusing on age-appropriate literacy and math skills.

Motion Result: Approved RFP for Transition to VPK summer kits through Lakeshore Learning as presented -Unanimous.

Motion - Don Edwards

Second - Kristen Murdy



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c. Sole Source Purchases\*

Dana explains that the Hatch purchase of interactive tables includes training for the teachers and comes with 3-year subscriptions for the children.

|                |  |
|----------------|--|
| Motion Result: | Approved Sole Source purchase as presented -with one member opposed. |
| Motion -       | Kristen Murdy  |
| Second -       | Don Edwards  |

V. Old Business

a. Grant Updates

Dana gives an overview of how the ARPA funding is being expended.

VI. Department Updates

a. Eligibility

Angie states that with a full team, they are processing applications quickly and are currently working on provider profiles.

b. Compliance

Lori advises that monitoring is almost complete, and the team is still sending out non-compliance notifications monthly. The Compliance team is also working on provider profiles so that contracts and VPK apps can be initiated.

c. Education

Tawanda talks about CLASS assessments and that they are on target. She also talks about ASQ's and the various events that are taking place. She reminds the board that the Spring Conference takes place on May 4<sup>th</sup> and asks for volunteers.

VII. CEO Updates

a. Team Updates

Dana provides updates on our team and discusses

b. Partnership Updates

Dana announces that we are working with Bridging Analytics and explains how this will benefit the Coalition.

c. Event Updates

Dana speaks on some of the legislative updates as well as T.E.A.C.H and SR Plus.

VIII. Public Comment

None

IX. Adjournment

Beth adjourned the meeting at 10:05 a.m.

Respectfully Submitted,  
Deanna Hernandez  
Executive Administrator