



Location: Via Zoom
Date: 3.29.2024
Time: 7:30 a.m.
Board Approved: April 26, 2024

Executive Committee Meeting Minutes

Executive Committee Members Present:

Beth Brant, Private Sector - Gubernatorial Appointee, (Poly, Inc.)-Chair
Don Edwards, Private Sector - Renasant Bank, Vice-Chair
Ray Sansom, Private Sector - Radar Group, Treasurer
Michele Burns, CareerSource Okaloosa Walton
Shea Boykin, Private Sector - Okaloosa County Teachers Federal Credit Union - Secretary

Executive Committee Members Absent:

None

Board Members Present:

None

Coalition Staff Present:

Dana Hodges, CEO
Sondra Moffit, CFO
Deanna Hernandez, Executive Administrator

Public Present :

Rich Cassidy, Moss, Krusick & Associates

Quorum:

- I. Quorum established at 7:30 am
Call to order – Beth Brant, Chair
Beth Brant, Chair called the meeting to order at 8:00 am
- II. Agenda
 - a. Approval of Agenda*

Motion Result: Motion to approve the Agenda as presented - Unanimous.

Motion – Don Edwards
Second – Ray Sansom

III. New Business

- a. Auditor's Report
Sondra introduces Rich Cassidy of MKA. Rich presents the Financial Report to the Committee stating that there are no current year findings.

Motion Result: Motion to approve the Auditor's Report as presented - Unanimous.

Motion – Ray Sansom
Second – Don Edwards

b. Reob/Deob *

Sondra goes over the report to return \$2.5 million to the State to be redistributed to other Coalitions that need additional funding.

Motion Result: Motion to approve the Reob/Deob as presented - Unanimous.

Motion – Shea Boykin
Second – Don Edwards

c. Sole Source Purchase*

Sondra discusses the Marco Polo purchase while Dana explains the benefits of the program.

Motion Result: Motion to approve the Sole Source purchase as presented - Unanimous.

Motion – Michele Burns
Second – Don Edwards

d. RFP's*

Dana talks about each purchase and how they will be used. Sondra goes over the RFP process.

Motion Result: Motion to approve the RFP as presented - Unanimous.

Motion – Ray Sansom
Second – Don Edwards

IV. CEO Updates

a. Team Updates

- i. Education Manager position has been filled by Tawanda Brown.
- ii. Eligibility Specialist position has been filled by Alexis Porter.
- iii. Community Outreach Specialist has been filled by Laura Lambert, her first day is April 1st, 2024.

b. Upcoming Events

- i. Born Learning Trails – We were able to get the half of the trail completed but had to cancel the second half due to rain. We will be rescheduling it at a later date.
- ii. 5K Run for Health – This event is scheduled to take place April 20th, 2024.
- iii. Spring Conference - This event is scheduled to take place May 4th, 2024.



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Dana gives a brief overview of each event and talks about some of the legislative updates.

V. ARPA Updates

Dana explains how the funds are to be disbursed to teacher and providers.

VI. Match Discussion

Dana discusses how we realigned the match program after receiving a decrease in funding.

VII. Board Member Discussion

Dana speaks about the Governor's office process for choosing appointed Board members and touches base on member recruitment.

Dana talks about initiating a Community needs assessment and how it will help the Coalition.

VIII. Public Comment

None

IX. Adjournment

- a. Beth adjourned the meeting at 8:30 a.m.

Respectfully Submitted,
Deanna Hernandez
Executive Administrator