

**DESCRIPTION OF INTENDED  
SINGLE SOURCE PURCHASE  
(PUR 7776)**

AGENCY: Early Learning Coalition of Okaloosa & Walton Counties, Inc. dba Early Learning Coalition of the Emerald Coast

TITLE: Classroom Assessment Scoring System observations  
Short description of the commodity or service desired: CLASS assessments

CONTACT

Name: Daniela Engeldinger, Contracts and Performance Analyst

Address: 1130 N Eglin Pkwt, Shalimar, FL 32579

Telephone: 850-833-3627 x 211

Email: dengeldinger@elc-ec.org

Internal tracking number, if any:

**Date posted: 06/05/2023    Last day for receipt of information: 6/13/2023**

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):  
CLASS Assessment observations

Quantity or Term (as appropriate):  
7/1/2023 - 12/31/2023

Requestor (division, bureau, office, individual, as appropriate):  
Organization

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):  
Perform School Readiness and VPK CLASS Classroom assessments

Intended Single Source:  
The Childrens Forum

Estimated Dollar Amount:  
62,250

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

The Childrens Forum has a State contract to provide these services. They are the only company that provides this service in our area.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.