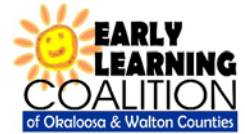


STATE OF FLORIDA  
VOLUNTARY PREKINDERGARTEN EDUCATION PROGRAM  
**Informed Parental Consent for  
Class Transfers**



A student enrolled in the Voluntary Prekindergarten (VPK) Education Program may transfer to a different class at the same provider if the transfer is within the same program type. The VPK program has **two program types**:

- A school-year prekindergarten program (**540 instructional hours**); and
- A summer prekindergarten program (**300 instructional hours**).

This form may be used to conduct a class transfer. A class transfer allows a student to change VPK classes and receive the remaining instructional hours for that program type. The state will fund up to, but not more than the remaining VPK instructional hours allowed for a student's program type, even if the new class's instructional hours extend beyond this amount. To move between a school-year and summer program, or to move to another VPK provider, the student must withdraw and reenroll under the provisions for **good cause\*** or **extreme hardship\***. If **good cause** or **extreme hardship** applies, the parent or guardian should complete Form AWI-VPK 05 (Reenrollment Application). This form may also be used when class transfers are conducted at the same provider and the remaining VPK instructional hours change because of the class transfer.

1. Child's Last Name	First Name	Middle Name	Jr./Sr./III	2. Child's Date of Birth
3. Child's VPK Certificate #				4. Transfer Effective Date
5. Name and Full Address of Provider or School				
6. Former Lead Instructor				7. VPK Class ID (Letter)
8. New Lead Instructor				9. VPK Class ID (Letter)
<b>FOR PROVIDER USE ONLY</b>				
Total VPK Instructional Hours		Elapsed VPK Instructional Hours		Remaining VPK Instructional Hours

**INFORMED PARENTAL CONSENT**

I have chosen to transfer my child to another class at the same provider. I have been given information concerning the number of instructional hours remaining in the VPK class that I have selected for my child. I make this choice freely, knowing that once my child is transferred to the new program/class, he or she may not be eligible to complete the full instructional hours delivered by the provider's class if the provider's class extends beyond the remaining VPK instructional hours allowed for funding.

10. Last Name of Parent/Guardian	First Name	Middle Name	Jr./Sr./III
11. Signature of Parent/Guardian			12. Date Signed

Form **AWI-VPK 06**  
(12/21/2010)  
Revised for use by ELC 02.19.16

*\* Your local early learning coalition can provide you with a definition of "good cause" or "extreme hardship" and help you determine whether a reenrollment under one of those provisions is allowable.*

VPK Providers may send this completed form to the ELC via:  
Okaloosa Cty: Fax (833-9344) • Mail (107 Tupelo Ave., Ft. Walton Beach, FL 32548)  
Walton Cty: Fax (892-8562) • Mail (10 S. 4th St., DeFuniak Springs, FL 32435)