



Location: Zoom
Conference Line 319-527-9176 access code
717-974
Date: July 20, 2020
Time: 11:00 a.m.

Executive Committee Meeting Minutes

Committee Members Present:

Bev Sandlin, Northwest Florida State College President's Appointee – via Zoom
Don Edwards, Private Sector, Renasant Bank, Vice-Chair – via Zoom
Louis Svehla, Walton County Commission Appointee – via Zoom
Michele Burns, CareerSource Okaloosa Walton – via Zoom
Robin Donlon, Private Sector, BBVA Compass Bank, Treasurer – via Zoom

Committee Members Absent:

Beth Brant, Gubernatorial Appointee, Private Sector, Poly Inc., Chair

Coalition Staff Present:

Renea Black, Executive Director – via Zoom
Alma Solano, Executive Assistant – via Zoom

Public Present:

Quorum:

- Quorum confirmed 11:11 a.m.

I. Call to order – Beth Brant, Chair

- Don Edwards, Vice-Chair called the meeting to order at 11:11 a.m.

II. Agenda*

- Don requested a motion to approve the agenda as presented.

MOTION/RESULT:	APPROVE AGENDA AS PRESENTED (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	MICHELE BURNS

III. New Business

- Executive Board Policy*
 - Renea described having conversations with other Executive Directors regarding the AG Audit and Accountability Reviews, with other EDs reporting receiving audit findings due to not having a policy for Separation Agreements. In order to not receive an audit



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finding in the future, the Coalitions needs to establish a policy. Renea reported the Krizner Group wrote the Coalition's first separation agreement, however the agency needs a policy in place for audit purposes. The Executive Board Policy presented to the Executive Committee, written by the Krizner Group, establishes the Executive Director's authority to negotiate employee exit terms, including severance arrangements, wages in lieu of notice, and separation agreements.

Don requested a motion to approve the Executive Board Policy as presented.

MOTION/RESULT:	APPROVE THE EXECUTIVE BOARD POLICY AS PRESENTED (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	MICHELE BURNS

I. Public Comment

- No comment.

II. Adjournment – Beth Brant, Chair

- Don adjourned the meeting at 11:18 a.m.

Respectfully Submitted,
Alma Solano
Executive Assistant

**Vote is required*

MISSION STATEMENT

Our mission is to support the success of every child and their family through quality education and care.