



Location: Zoom and 1130 N Eglin Pkwy,
Shalimar FL 32579
Date: July 10, 2020
Time: 8:00 a.m.

Board Meeting Minutes

Board Members Present:

Beth Brant, Gubernatorial Appointee, Private Sector (Poly, Inc.)-Chair – Zoom
Bev Sandlin, Northwest Florida State College President's Appointee – Zoom
Scot B. Copeland, Private Sector – Emmanuel, Sheppard & Condon, P.A – Zoom
Darrell Taylor, Private Sector – Zoom
Amanda Negron, Private Sector – Zoom
Michele Burns, CareerSource Okaloosa Walton – Zoom
Pam Jones, School District of Walton County Superintendent's Appointee – Zoom
Darrell Taylor, Private Sector (Gulf Coast Electric) – Zoom
Brittney Hay, Private Provider (First Steps Learning Academy) – Zoom
Louis Svehla, Walton County Commissioner's Appointee, Secretary – Zoom
Susan Blumenthal, Retired, Private Sector – Zoom
Angie Strumeyer, DCF Circuit Administrator Appointee– Zoom

Board Members Absent:

Kathryn Barley, Walton County Health Department
Ashley Thomas, Representative of Faith based Childcare Providers
John Roper, Representative of program under Federal Individuals with Disabilities Education Act (The Arc of the Emerald Coast)
Don Edwards, Private Sector (Renasant Bank), Vice-Chair
Caroline FitzGerald, Private Sector – Gubernatorial Appointee
Robin Donlon, Private Sector, BBVA Compass Bank, Treasurer – Zoom
Kim Gillis, Walton County Head Start Director – Zoom

Coalition Staff Present:

Renea Black, Executive Director – Zoom
Alma Solano, Executive Assistant – Zoom
Ann Leaf, Finance Director – Zoom

Public Present:

Quorum:

- Quorum confirmed 8:08 a.m.

I. Call to order – Beth Brant, Chair

- Beth Brant, Chair called the meeting to order at 8:08 a.m.



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II. Agenda*

- Beth requested a motion to approve the agenda as presented

MOTION/RESULT:	APPROVE AGENDA AS PRESENTED (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	ANGELA STRUMEYER

III. Minutes*

- Beth requested a motion to approve the minutes for May 8, June 12, and June 23, 2020 meetings as presented.

MOTION/RESULT:	APPROVE THE MINUTES AS PRESENTED (UNANIMOUS)
MOVER:	BEV SANDLIN
SECONDER:	LOUIS SVEHLA

IV. Treasurer's Report

- Financial Statement*
Finance and Accounting Director shared the Coalition's financial statements for the month of May 2020. The Director reported that the Coalition is in line with all spending limits and has met all of the spending thresholds for the month of May. The Director continued reporting that the agency has requested additional SR Advance funding from OEL in the amount of \$250k for the additional budget authority for mini-grants, ESS bonuses, parent copayments and other programs associated with Covid-19.
- The Finance Director reviewed local match revenue and expense and noted the Coalition is projected to surplus approximately \$12k of the \$100,830 of match funding.

Beth requested a motion to approve the May 2020 financial statement as presented.

MOTION/RESULT:	APPROVE THE MAY 2020 FINANCIAL STATEMENT (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	MICHELE BURNS



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V. New Business

- Group Health Insurance*

The Executive Director and Finance Director presented a comparison of the benefit coverages for FY2015-16 through FY19-20 with projections for FY20-21.

Currently the employer contributions for group health are approximately \$200k annually with an additional \$33k in HSA contributions. The Finance Director presented two options for consideration. Option 1 – retain the current level for employer contributions; Option 2 – decrease employer contributions by approximately 20% and increase employee contribution based on plan selection.

The Board discussed various options for managing the cost of the agency's group health benefits, including contacting staffing agencies for contracting and possible savings (larger pools, more negotiation options), passing on group health cost increases to employee, and requiring higher employee contributions. The Board discussed providing each employee a summary of their agency pay and benefits value. They also discussed making a change to the employer contribution with such a short notification period could create ill will among employees.

The Board of Directors requested that the Executive Director ensure that salary and benefit summaries be provided to each employee annually. Michele Burns shared that she will work closely with the Executive Director to develop a benefit package for next fiscal year that is favorable to both the ELC and employee.

Following the discussion, Beth requested a motion to continue as recommended with Option #1.

MOTION/RESULT:	Continue as recommended with Option #1 (UNANIMOUS)
MOVER:	MICHELE BURNS
SECONDER:	LOUIS SVEHLA

- Rising K Program

The Executive Director discussed the newest information on the Rising K Program for school districts. She indicated that although the allocations are \$400 per child, the school district's application includes a budget that could utilize the entire allocation regardless of the number of children served. The Rising K Program is not mandatory for school districts. OEL has provided access to the list of children that scored below standard on the AP2 assessment. The ELC cannot share the list with the school district, but can assist with contacting the parents. Board member, Pam Jones indicated that district staff have been extremely busy in Walton County for K-12 and



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school reopening. Renea noted that she has been providing all information on the program to contacts at both school districts. Neither district have submitted applications at this time.

- **Covid-19 Emergency Funding Assistance**

Renea noted that the CARES Act funded Professional Development mini-grants have distributed \$36,654.00 to 82 teachers so far. She also commented that the new Phase 1 and Phase 2 CARES grants will provide funding to contracted and non-contracted programs.

Renea also noted waiver for CLASS assessments and contract monitoring ended June 30, 2020. Some extensions on waivers of parent fees, payment based on enrollment vs. attendance, etc. are under consideration by OEL.

- Renea continued discussion by stating that some employees have been doing an incredible job stepping in to help the agency during the COVID-19 crisis. Beth reminded the members that we have no funding to allow us to give bonuses under these circumstances and asked Board members if they would like to make a contribution for staff to get a gift card as a show of gratitude.
- Louis inquired whether the ELC qualifies for the CARES Act funding from the Okaloosa and Walton County Commissions. He will check with the Walton County Commission Finance Director, who has been helping other non-profits with their applications. He further noted that Walton County is guaranteed \$13 million, with a portion that must be spent by December 2020. Louis would like the Coalition, if they qualify, to use the funds to purchase a new vehicle. Louis will follow-up with Renea for Walton County potential funding and Beth indicated she will work with Renea for possible Okaloosa County funding.

VI. Public Comment

- No public comment.

VII. Adjournment – Beth Brant, Chair

- Beth adjourned the meeting at 9:38 a.m.

Respectfully Submitted,
Alma Solano
Executive Assistant

**Vote is required*

MISSION STATEMENT

Our mission is to support the success of every child and their family through quality education and care.