



Location: 102 Sunset Ln, Shalimar, FL 32579
Date: Friday January 10, 2020
Time: 7:30 a.m.
Approved

Executive Committee Meeting Minutes

Committee Members Present:

Beth Brant, Gubernatorial Appointee, Private Sector (Poly, Inc.), Chair
Bev Sandlin, Northwest Florida State College President's Appointee
Don Edwards, Private Sector (Renasant Bank), Vice-Chair
Michele Burns, CareerSource Okaloosa Walton
Louis Svehla, Walton County Commissioner's Appointee

Committee Members Absent:

Robin Donlon, Private Sector (BBVA Compass Bank), Treasurer

Coalition Staff Present:

Alma Solano, Executive Assistant

Public Present:

Janna Carroll
Monique O'Brien
Jason Taylor, Krizner Group – By phone

Quorum:

- Quorum confirmed at 7:30 a.m.

I. Call to order – Beth Brant, Chair

- Beth Brant, Chair called the meeting to order at 7:30 a.m.

II. Agenda*

- Beth requested a motion to approve the consent agenda as presented.

MOTION/RESULT:	APPROVE AGENDA AS PRESENTED (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	BEV SANDLIN

III. New Business

- Investigation Summary Report*



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Jason Taylor from the Krizner Group was present via telephone to communicate to the Executive Committee the summary to the investigation and his recommendations.

Beth requested a motion for Michele and Alma to work together to draft an RFP for HR services to serve outside the organization.

MOTION/RESULT:	APPROVE DRAFT RFP FOR HR SERVICES (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	DON EDWARDS

Beth requested a motion to wait for training recommendations from the Krizner Group for the Executive Director.

MOTION/RESULT:	APPROVE WAITING FOR TRAINING RECOMMENDATIONS (UNANIMOUS)
MOVER:	MICHELE BURNS
SECONDER:	LOUIS SVEHLA

Beth requested a motion to create an official corrective action with the Krizner Group and as the Board Chair, Beth will present it to the Executive Director.

MOTION/RESULT:	APPROVE CORRECTIVE ACTION FOR THE EXECUTIVE DIRECTOR (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	DON EDWARDS

Beth requested a motion for the Board to distribute a response to the investigation to all staff.

MOTION/RESULT:	APPROVE DISTRIBUTION OF A RESPONSE TO THE REPORT TO ALL STAFF (UNANIMOUS)
MOVER:	BEV SANDLIN
SECONDER:	MICHELE BURNS



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Beth requested a motion for the Executive Assistant to report employee complaints regarding the Executive Director to the Board until HR services are procured.

MOTION/RESULT:	APPROVE THE EXECUTIVE ASSISTANT TO REPORT EMPLOYEE COMPLAINTS TO THE BOARD (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	DON EDWARDS

IV. Public Comment

- Janna Carroll, former employee, detailed the Executive Director's alleged inappropriate treatment of staff which she believes has caused the organization to lose good employees. Janna also stated that she was not paid all her PTO when she was let go of her position. The Executive Committee will look at the documentation to determine if Janna was paid appropriately.

V. Adjournment – Beth Brant, Chair

- Beth adjourned the meeting at 10:38 a.m.

Respectfully Submitted,
Alma Solano
Executive Assistant

**Vote is required*

MISSION STATEMENT

Our mission is to support the success of every child and their family through quality education and care.